

Minutes of Committee Meeting**Ken's House, Banjup****4 May 2011 at 7:30 pm****Present:**

Ian Thurston

Tina Klimaitis

Neil Raine

Neil Cunliffe-Williams

Ken Mellor

Jim Wilson

Apologies

Coco Franklin

Ref.	Minute	Action
1.	Confirmation of minutes of last meeting	
1.1	The minutes of the meeting of 30 March 2011 were confirmed.	
1.2	The minutes of the meeting of 12 April 2011 were confirmed.	
2.	Membership	
2.1	Mark Armstrong has paid his dues and is now a financial member of the BRG.	
2.2	No other membership applications or resignations have been received.	
3.	Review of Financial Position	
3.1	No financial report was available at the meeting.	
3.2	Ken and Ian will ask the Treasurer for reimbursement of expenses that they have incurred.	Coco
3.3	Coco will open a bank account at Westpac when the Banjup Residents Group is incorporated.	Coco
4.	Web site and email	
4.1	The Committee was content with the BRG web site and saw value in its use as a communication channel to Banjup residents.	

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4.2	Email communication between Committee members was agreed to be effective. Neil R will advise Ian of his work email address.	
5.	Council funding	
5.1	Ken reported that the BRG had received funding approval from the City of Cockburn for our incorporation expenses of \$225.68.	
5.2	The City of Cockburn has invited members of the BRG to a grants ceremony on 24 May. Neil R and Jim will attend.	Neil R Jim
5.3	Ken advised that Cockburn will provide a subsidy to community groups for hall hire. He will investigate how the BRG can benefit from this.	Ken
5.4	Ken advised that the next round of funding submissions should be lodged with Cockburn by 30 September. Ken will coordinate this on his return from holidays at the end of July.	Ken
6.	Incorporation	
6.1	Ken Mellor was appointed by the BRG Committee as the officer authorised to apply for incorporation of the Group.	
6.2	Ken will lodge the application for incorporation of the BRG.	Ken
7.	DCP Risk Management monitoring	
7.1	Ian reported that the DCP had confirmed that the WA Police would be notified within 30 minutes of a child absconding from the DCP home.	
7.2	Ian reported that the DCP had provided a satisfactory explanation of how they assess a child who might present a 'current risk' of fire setting, animal cruelty, or sexual aggression. The Committee agreed to accept the DCP's explanation.	
7.3	Ian reported that the DCP, on request every 6 months, will provide assurances from independent assessors that the children placed in its Banjup home do not present a 'current' risk'. The Committee agreed to accept this arrangement.	Ian 30Sep11
7.4	Ian reported that the DCP will invite neighbours of the DCP home to a house warming barbecue within the next month or so. At that time the DCP will provide neighbours with emergency contact numbers.	

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7.5	The DCP have advised that the risk management plan is being reviewed by DCP's internal audit and should be available to the BRG next week.	Ian
8.	Reality of Jandakot Water Mound	
8.1	No change - the sub-committee's work is complete.	
9.	Fire station	
9.1	The BRG has received a letter from the Cockburn Mayor stating that Council supports the retention of the Jandakot Volunteer Fire Brigade in its present location. The letter has been posted on the BRG web site at http://banjup.webs.com/apps/blog/	
9.2	The BRG has received a letter from the FESA CEO stating that the Jandakot Volunteer Fire Brigade station will eventually be moved to a new facility on Poletti Road. The letter went on to say that the Brigade's new Bulk Water Tanker will shortly be relocated to Poletti Road. The letter has been posted on the BRG web site at http://banjup.webs.com/apps/blog/	
9.3	The letter from FESA created a storm with the Jandakot Volunteer Fire Brigade who knew nothing about the proposed relocation of the water tanker. At the Jandakot VBFB AGM on 18 April a motion of no confidence in Cockburn's Chief Fire Control Officer was passed unanimously. A description of the circumstances surrounding the tanker issue has been posted on the BRG web site at http://banjup.webs.com/apps/blog/	
9.4	The Committee agreed to invite Steve Dobson, Captain of the Jandakot VBFB to address the BRG General Meeting on 15 May concerning the fire station.	
9.5	The BRG has written to the FESA CEO requesting that the proposal to relocate the tanker be withdrawn. Telephone conversations with a FESA director indicate that the proposal will be withdrawn and a letter from the CEO will be sent shortly. The Committee agreed that the director, Mike Waters, should be invited to attend the BRG General Meeting on 15 May to answer residents' questions about the fire station.	
10.	Fire permits	
10.1	Officers of the City of Cockburn wrote to the BRG on 12 April to provide their 'considered response' to the BRG letter of 18 March. The reply was disappointing and did not satisfactorily answer any of the points raised in our letter; indeed, it was dismissive of our letter.	

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10.2	On 16 April, Mayor Howlett and Cllr Attrill met with members of the Committee at the property of the President. They gave the Committee to understand that they now appreciate the volume of vegetation to be disposed of in fire break clearing every year. A copy of all of the correspondence concerning fire permits was provided to the councillors so that they can better understand the issues.	
10.3	The Committee has written to Cllr Whitfield asking for his support in changing Cockburn's fire permit policy. He has declined to provide his support and maintains, against all evidence, that more than 3 permits were always available to those that asked (see email of 3 May 2011).	
10.4	On 3 May, the Cockburn Mayor said that he had asked his officers for a report on fire permits. That report should be complete within a week and he committed to speak with the BRG President about it by 10 May.	Ian
10.5	If no progress on fire permits is made with the City of Cockburn, then the BRG will ask for substantiation of the council's claims under the Freedom of Information Act.	Comm- ittee
11.	Submission to the Perth Hills Bushfire Review	
11.1	The BRG made a submission to the Review on 25 March. A copy is shown on the BRG web site.	
12.	Road safety	
12.1	Coco will ask Fremantle traffic police to set up speed cameras on Liddelow Road in an attempt to reduce speeding on the road.	Coco
12.2	Main Roads has conceptual plans for road changes to North Lake/Armadale Roads which will affect Banjup residents. However, no funds have been allocated in the next 4 years, so no work is planned until after 2015. Written clarification is awaited from Main Roads.	Tina
12.3	The Committee will ask Joe Francis to lobby for funding to be brought forward and at least for improved lane markings at the junction of Liddelow and Armadale Roads.	Comm- ittee
13.	Tip passes	
13.1	This matter will not be pursued until the fire permit issue is resolved.	

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14.	Banjup Memorial Park	
14.1	<p>A tree planning ceremony was held at the Memorial Park on ANZAC Day. It was attended by over 20 people who saw Steve Treeby, a descendant of those who served, plant a replacement tree.</p> <p>A description of the ceremony is provided on the BRG web site. Half page coverage was given in the Cockburn Community News.</p>	
15.	General Meeting 15 May	
15.1	The agenda for the meeting was agreed by the Committee and responsibilities for each item were assigned.	Comm- ittee
15.2	Committee members will email Ian some dot points for their agenda items so that they can be written onto butcher's paper prior to presentation at the meeting.	Comm- ittee
15.3	Ken has had 400 flyers for the meeting printed and folded by City of Cockburn at no cost to the BRG. He has arranged for Australia Post to deliver one to each house in Banjup over the coming week. The cost will be \$68.	
15.4	Neil CW is arranging for signs to be made and for them to be erected at strategic Banjup street junctions on the weekend of 7 May.	Neil CW
15.5	The Committee agreed to cater for 100 people attending the barbecue after the General Meeting. Ian will arrange the purchase of food and drink. A charge of \$2 for a sausage and a soft drink will be set.	Ian
15.6	Committee members agreed to telephone Banjup residents over the coming weekend. A list of a dozen or so phone numbers will be given to each committee member by Ian.	Comm- ittee
15.7	The next general Meeting will be proposed to be held on 28 August (so avoiding the footy finals).	
16.	Other Business	
16.1	None	

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17.	Next Meetings	
17.1	The next General Meeting of members will be on 15 May 2011 at 11am until 2pm at the Banjup Hall, Oxley Road. BBQ will be available.	Comm- ittee
17.2	The Committee will meet next on 2 June 2011 at 7:30 pm at the house of Neil Raine, Banjup.	